



Subject:	Community Centre Closures
Date:	6 <sup>th</sup> November 2018
Reporting Officer:	Rose Crozier, Director of Neighbourhood Services.
Contact Officer:	Catherine Taggart, Neighbourhood Services Manager

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The purpose of this report is to seek permission to extend the current seasonal closure period of BCC Community Centres.
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to <ul style="list-style-type: none"><li>i. Consider a request for BCC Community Centres to be closed to the public for defined seasonal periods at Christmas, subject to staff taking annual leave for any days that are not statutory holidays.</li><li>ii. Note that any staff wanting to work over these periods on the non-statutory holidays will be facilitated.</li></ul>

<b>3.0</b>	<b>Main report</b>																												
	<p data-bbox="272 208 421 237"><u>Key Issues</u></p> <p data-bbox="165 255 1469 389">3.1 Community Services have 26 Directly Managed Community Centres (DMCCs), 24 of which open on Monday to Friday from 9am to 5pm and then again from 6pm to 10pm. The remaining 2 centres (Cregagh and Tullycarnett) operate on a 7 day a week basis.</p> <p data-bbox="165 456 1469 591">3.2 To open a BCC Community Centre, a Community Centre Supervisor must be present. While the staff teams show great dedication to their work and to enabling the Community Centres to open as required, there are times when closure of some or all of these centres are sought.</p> <p data-bbox="165 658 1469 893">3.3 Traditionally community centres have been available to book over the wider Christmas and Easter periods not excluding statutory holidays. However the majority of our user groups take a break from their programmes and meetings during this time. Also officer delivered BCC programmes are delivered in the weeks before the traditional holidays and as such our usage is extremely low.</p> <p data-bbox="165 960 1469 1095">3.4 As such, many centre staff request to take annual leave for the period between the Christmas and New Year Bank Holidays which would usually result in up to closure on evening of Christmas Eve and 2 extra days closure of the community centre.</p> <p data-bbox="165 1162 1150 1191">3.5 The revised opening times for Christmas 2018 would be as follows:</p> <table border="1" data-bbox="272 1249 1465 1720"> <thead> <tr> <th colspan="4" data-bbox="272 1249 1465 1294"><b>Christmas 2018</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="272 1294 531 1435">Christmas Eve</td> <td data-bbox="531 1294 836 1435">Monday 24th Dec 9-5pm 6-10pm</td> <td data-bbox="836 1294 1043 1435">Open Closed</td> <td data-bbox="1043 1294 1465 1435">Annual Leave</td> </tr> <tr> <td data-bbox="272 1435 531 1480">Christmas Day</td> <td data-bbox="531 1435 836 1480">Tuesday 25th Dec</td> <td data-bbox="836 1435 1043 1480">Closed</td> <td data-bbox="1043 1435 1465 1480">Statutory Holiday</td> </tr> <tr> <td data-bbox="272 1480 531 1525">Boxing Day</td> <td data-bbox="531 1480 836 1525">Wed 26<sup>th</sup> Dec</td> <td data-bbox="836 1480 1043 1525">Closed</td> <td data-bbox="1043 1480 1465 1525">Statutory Holiday</td> </tr> <tr> <td data-bbox="272 1525 531 1621"></td> <td data-bbox="531 1525 836 1621">Thurs.27<sup>th</sup> &amp; Friday 28th December</td> <td data-bbox="836 1525 1043 1621">Closed</td> <td data-bbox="1043 1525 1465 1621">Annual Leave (2)</td> </tr> <tr> <td data-bbox="272 1621 531 1666">New Year's Eve</td> <td data-bbox="531 1621 836 1666">Monday 31<sup>st</sup> Dec</td> <td data-bbox="836 1621 1043 1666">Closed</td> <td data-bbox="1043 1621 1465 1666">Extra Statutory Holiday</td> </tr> <tr> <td data-bbox="272 1666 531 1720">New Year's Day</td> <td data-bbox="531 1666 836 1720">Tuesday 1<sup>st</sup> Jan</td> <td data-bbox="836 1666 1043 1720">Closed</td> <td data-bbox="1043 1666 1465 1720">Statutory Holiday</td> </tr> </tbody> </table> <p data-bbox="165 1771 1469 1906">3.6 Given the extremely low centre footfall at these periods and therefore limited impact on our community customers, Committee is asked to consider if it would be permissible to extend the current seasonal closure period from the Christmas break to one week.</p>	<b>Christmas 2018</b>				Christmas Eve	Monday 24th Dec 9-5pm 6-10pm	Open Closed	Annual Leave	Christmas Day	Tuesday 25th Dec	Closed	Statutory Holiday	Boxing Day	Wed 26 <sup>th</sup> Dec	Closed	Statutory Holiday		Thurs.27 <sup>th</sup> & Friday 28th December	Closed	Annual Leave (2)	New Year's Eve	Monday 31 <sup>st</sup> Dec	Closed	Extra Statutory Holiday	New Year's Day	Tuesday 1 <sup>st</sup> Jan	Closed	Statutory Holiday
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3.7	This closure period is in line with other council areas and many public buildings and will allow council to accommodate officer requests for annual leave at a time when this will present least impact on our centre programmes.
3.8	Staff who do not wish to take annual leave can be facilitated however the intention is that all Community Centres would be advertised as closed to the public at these times. Any pre-existing booking or new request to book a centre during the noted period, would be accommodated.
3.9	All centres would reopen as normal in the week following the seasonal closure.
3.10	<u>Financial &amp; Resource Implications</u> There are no financial or resource issues
3.11	<u>Equality or Good Relations Implications/Rural Needs Assessment</u> There are no Good Relations or Rural Needs Assessment implications
<b>4.0</b>	<b>Appendices</b>
	N/A